

Mayor Kilpatrick called the Agenda Meeting to order at 7:59 PM followed by a salute to the flag.

- **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Morelos announced that this Agenda Session Meeting being held on Monday, July 20, 2020 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

- **ROLL CALL:**

Present: Mayor Victoria Kilpatrick
Councilpersons Conti, Dalina (telephone), Enriquez (telephone), Maher, Novak, Roberts (telephone).

Absent: None

Others Present: Daniel Frankel, Business Administrator (telephone)
Denise Biancamano, C.F.O./Treasurer (telephone)
Jessica Morelos, Municipal Clerk
Michael DuPont, Borough Attorney (telephone)
Jay Cornell, P.E., Borough Engineer (telephone)
Nicole Waranowicz, Assistant Municipal Clerk

Others Absent: None

- **OLD BUSINESS:**

- Mayor Kilpatrick announced that the following Ordinance(s) will be voted on at the September 14, 2020 meeting.

ORDINANCE #507-20

**AN ORDINANCE AMENDING CHAPTER II, "ADMINISTRATION",
TO AMEND SUBSECTION 2-54B "SAYREVILLE ALLIANCE FAMILY
EDUCATION (SAFE) COMMITTEE OF THE REVISED GENERAL
ORDINANCES OF THE BOROUGH OF SAYREVILLE
(Public Safety Committee - Co. Conti - Public Hearing 9-14-20)**

ORDINANCE #508-20

**BOND ORDINANCE PROVIDING FOR VARIOUS ROAD
IMPROVEMENTS FOR THE BOROUGH OF SAYREVILLE,
NEW JERSEY, APPROPRIATING \$4,000,000 THEREFOR
AND AUTHORIZING THE ISSUANCE OF \$3,550,000
BONDS OR**

NOTES OF THE BOROUGH FOR FINANCING

PART OF SUCH APPROPRIATION

(Admin. & Finance Committee - Co. Roberts - Public Hearing 9-14-20)

➤ **ADMINISTRATIVE & FINANCE - Councilwoman Roberts**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Municipal Clerk's report for the month of July, 2020.
- 2) CFO's Investment Activity report for the month of July, 2020.

- Seconded by Councilwoman Novak.

B) Applications received for **Bingo/Raffle Licenses** from the following Organizations:

- 1) **OLV HSA** to conduct an Off-Premise Draw (Merchandise Draw) on October 2, 2020 (RA:2342); Off-Premise Raffle (Calendar Raffle) on various dates (RA:2343); Off-Premise 50/50 on December 12, 2020 (RA:2344).

- Approved.

- C) Request from **St. Stanislaus Kostka Church** for authorization to refund Raffle License fees in the amount of \$420.00 due to event being cancelled.

- Resolution.

- D) **Notice of Public Hearings** filed by:

- 1) PSE&G on petition filed with BPU to request reset of the Company's Margin Adjustment Charge, request reset of the Company's electric and gas Green Programs Recovery Charge, and approval of its Weather Normalization Charge.
- 2) JCP&L on petition filed with BPU for changes in the Universal Service Fund and Lifeline components of the electric Societal Benefits Charges.

- Receive & File.

- E) Request to purchase Borough Property Block 73, Lot 2 which is located on Embroidery Street.

- Refer to Open Space.

- F) Authorization for the Tax Collector to refund 2020 taxes in the amount of \$815.57 and cancel all subsequently billed taxes, covering 28 Scheid Dr., Block 449.05, Lot 4, due to the approval of a **100% Disabled Veteran Tax Exemption** by the Tax Assessor effective June 1, 2020.

- Resolution.

- G) Committee Reports:

- 1) Commented on the Communications Officer regarding strategy and schedule. She stated that she would like a little more insight on this. Mayor requested that the Communications Officer attend the next council meeting.

➤ **PLANNING & ZONING – Councilman Dalina**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Construction Official's report, for the month of July, 2020.
- 2) Fire Prevention report for the month of July, 2020.
- 3) Zoning & Code Enforcement report for the month of July, 2020.

- Seconded by Councilwoman Novak.

B) **Notice to Adjacent Community/Property Owner -**

- 1) Notice of Public Hearing **held before the Old Bridge Township** Council on August 10, 2020 concerning the Release or Reduction of the Performance Guarantee for the Reclamation Technologies, Inc. development under Application No. 37-16P for Block 5001, Lots 7.11, 7.13, 10 & 17.
- 2) Notice of Public Hearing received from the **Borough of South River** amending the Zoning Ordinance.
- 3) Notice of Public Hearing received from the **Twp. of Old Bridge** amending the Land Development Ordinance.

- Receive & file.

- C) Committee Reports:

- 1) Progress.

PUBLIC SAFETY – Councilman Conti

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Municipal Court report for the month of July, 2020.
- 2) Board of Health Registrar and County reports for the month of July, 2020.

3) Police Department report for the month of July, 2020.
- Seconded by Councilwoman Novak.

B) **Coin toss requests** for the corner of Washington
& Ernston Road received from:

1) Sayreville Touchdown Club on Nov. 14 & 15, 2020 from 10-2pm.

- Approved.

C) Letters of **resignation as firefighter** was received from:

1) Matt Coyle from Melrose Hose Co. No. 1.

2) Andrew Kashe from Melrose Hose Co. No. 1.

3) Vincent Gambardella from President Park Fire Co. (Made Life Member).

4) Stephen Giannetto from President Park Fire Co. (Made Life Member).

- Receive & File.

D) Application for **membership as a Firefighter** received from the following:

1) James Holzapfel, Frank Conditto III, Keith Stanckiewicz and Kyle Sisolak accepted by Morgan Hose Co. No. 1 at their July, 2020 meeting.

2) Kenneth Nagy III accepted by Engine Co. No. 1 at their July 25, 2020 meeting.

3) Joseph Temenski accepted by President Park Fire Co. at their August 3, 2020 meeting.

- Approved.

E) Request received from residents of Ridge Avenue to hold a **Block Party** on August 30, 2020 from 1PM – 6PM.

- Approved.

F) Committee Reports:

1) Thanked the Dept. of Public Works, Police, Fire and EMS for getting the Borough through the storm.

2) Wished a speedy recovery to former Councilman McGill.

Council President Novak stated that the EMS volunteers were at Kulas Lane helping residents due to the power being out.

She expressed her concerns about Nixle no longer sending out texts and asked Councilman Conti to look into it.

➤ **RECREATION – Councilwoman Maher**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

1) Recreation Department report for the month of July, 2020.

- Seconded by Councilwoman Novak.

B) Application for **Special Events** received from:

1) Brick House Bar & Grill to hold a CarHop with food and a solo entertainer on October 3, 2020.

- Resolution.

2) First Presbyterian Church to hold a flea market on September 12, 2020.

- Approved.

3) St. Stanislaus Kostka R.C. Church to hold a Family Food Fest on August 27-29, 2020.

- Approved.

C) Committee Reports:

1) Mayor's Drive-in Movie featuring "Aladdin" will be held on Aug. 22, 2020 at 8PM.

2) Recreation Dept. is accepting registration for Fall Soccer Recreation League.

- 3) Sayreville Day, Car Show and the fall preschool program have been cancelled.
- 4) Commented on the sports programs that are finishing up their league.

➤ **WATER & SEWER/ENVIRONMENTAL - Councilwoman Maher**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Water & Sewer Director's report for the month of July, 2020.

- Secoded by Councilwoman Novak.

- B) Notice of Retirement received from Tracey Baszak from her position as Data Entry Operator II, effective January 1, 2021.

- Receive & File.

C) Committee Reports:

- 1) In person meter readings has resumed and electronic billing is in test mode.
- 2) Fire hydrants are in the process of being painted.
- 3) Thanked DPW for the storm clean-up.

➤ **PUBLIC WORKS - Council President Novak**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Public Works Supervisor's reports for Bldg. & Grounds, Parks, Recycling, Roads & Sanitation and Garage Services all for the month of July, 2020.
- 2) Office on Aging Supervisor's report for the month of July, 2020.

- Secoded by Councilman Conti.

B) Committee Reports:

- 1) Informed that PSE&G is looking to start new phase of streets for their Gas Modernization project.
- 2) The grocery drop off and pick-up has been changed to Tuesday during the day.
- 3) Thanked all Borough workers for their hard work.

➤ **MAYOR - Victoria Kilpatrick**

- 1) Mayor stated that she received an email regarding archery and that the site near the dog park does need TLC.
Councilwoman Maher stated that she followed up on this and she spoke with a Scout and they are looking to redo it.
Mayor Kilpatrick stated that the person is looking to put together a shooting club together.
- 2) Mayor thanked the workers for all their work during the storm.
- 3) Commented on the lack of response from JCP&L after the storm.
- 4) Mayor read a statement about the Board of Education's reopening of school plan.

BUSINESS ADMINISTRATOR - Daniel E. Frankel

- Admin. & Finance

- 1) Authorization to execute a Discharge of Mortgage for property located at 53 Haven Terrace in the amount of \$7,270.00.

- Resolution.

- 2) Authorization for the Borough Attorney to prepare a Right-Of-Way Agreement with Paul Hoffman to allow connection to the water and sewer utilities on Melrose Avenue.

- Resolution.

- 3) Authorization to award a non-fair and open contract to TK1 Solutions, LLC for proprietary Network and Application services in an amount not to exceed \$49,500.00.

- Resolution.

- Planning & Zoning

- Public Safety

- 1) Authorization to donate vehicles no longer needed for public use to the Sayreville Fire Department for training purposes:
 - 2011 Crown Victoria #2FABP7BV3BX181028
 - 2010 Crown Victoria #2FABP7BV6AX111330
 - 2007 Charger #2B2KA43G37H771551
 - 2007 Charger #2B2KA43G37H771548

- Resolution.

- 2) Authorization to award a non-fair and open contract to the Rodgers Group, LLC for the provision of police accreditation and training services in amount not to exceed \$19,947.00.

- Resolution.

- Public Works

- 1) Authorization for Dept. of Public works to pick up garbage at the new Sayreville Preschool located at 111 Highway 34, Matawan, NJ.

- Denied.

Council President Novak stated that the recommendation from the Public Works Director is that it be denied and it's not a good thing to get involved in.

Mayor called for a straw poll vote to pick up garbage.

Straw poll vote: Councilpersons Conti, Dalina, Enriquez, Maher, Novak, Roberts, all nays.

- Recreation

- Water & Sewer

- 1) Authorization for CME to prepare the Borough's Federal Risk and Resiliency Assessment and Update the Emergency Response Plan at an amount not to exceed \$25,000.00.

- Resolution.

- 2) Authorization to award a contract for Sensus Water Meters and Related Equipment to Core and Main LLP through ESCNJ Cooperative Contract 19/20-27 in an amount not to exceed \$100,000.00.

- Resolution.

- 3) Authorization to award an emergency contract to AC Schultes for Duhernal Well BF Re-drill in an amount not to exceed \$232,284.00.

- Resolution.

➤ **C.F.O. - Denise Biancamano**

- 1) Authorization to amend the 2020 Local Municipal Budget for the following:
 - a) Drive Sober or Get Pulled Over - \$5,500.00
 - b) 2020 Cops Hiring Program - \$1,000,000.00

- Resolution.

➤ **BOROUGH ENGINEER - Jay Cornell**

- 1) Improvements to Pulaski Avenue – Closeout of Contract and Change Order (Report Attached).

- Resolution.

- 2) Crossman Wastewater Pump Station Reconstruction – Closeout of Contract and Change Order (Report Attached).

- Resolution.

➤ **BOROUGH ATTORNEY - Michael DuPont**

- 1) Authorization to execute a settlement agreement with NCBDI in the amount of \$6,000.00.

- Resolution.

Business Administrator stated that one of the firemen went for his physical and recommended by Hackensack Meridian to get a full contrast stress test and his doctor stated that he doesn't need it. He stated the test would cost the Borough \$840.00.

Straw poll vote for the Borough to pay for the test.
Councilpersons Conti, Dalina, Enriquez, Maher, Novak, Robert, all ayes.

- **EXECUTIVE SESSION (None)**

- **PUBLIC PORTION**

Mayor Kilpatrick opened the meeting up to the public for any and all questions or comments.

There were no comments:

Mayor Kilpatrick called for a Motion. **Council President Novak made a motion to close the Public Portion. Seconded by Councilman Conti.**

Roll Call: Councilpersons Novak, Conti, Dalina, Enriquez, Maher, Roberts, all ayes.

➤ **ADJOURNMENT**

No further business. **Council President Novak made a motion to adjourn the Agenda Session. Motion was seconded by Councilman Conti.**

Roll Call: Voice Vote, all Ayes.

Time: 9:07 P.M.

Respectfully Submitted,

Jessica Morelos, RMC
Municipal Clerk

Date Approved: _____